



555 Warren Road, Ithaca, NY 14850  
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## CPR AND FIRST AID CLASS SCHEDULE

January to June 2019

All classes will be held on the first floor of the Building G - Facilities Services on the TST BOCES campus, 555 Warren Rd, Ithaca, NY. Classes are open to all staff and faculty of TST BOCES, Dryden, George Junior Republic, Groton, Ithaca, Lansing, Newark Valley, Newfield, South Seneca, and Trumansburg Schools.

**CPR INITIAL** - 3.5 Hours- certification is valid for 2 years

Thursday, January 10, 2019 – 4:00 PM to 7:30 PM  
Wednesday, March 20, 2019 – 4:00 PM to 7:30 PM  
Tuesday, May 7, 2019 – 4:00 PM to 7:30 PM

**CPR REFRESHER** - 3 Hours- You must hold a current CPR card; certification is valid for 2 years.

Wednesday, February 13, 2019 - 4:00 PM to 7:00 PM  
Thursday, April 25, 2019 - 4:00 PM to 7:00 PM  
Tuesday, June 4, 2019 - 4:00 PM to 7:00 PM

**AHA BASIC FIRST AID** - 3 Hours- cards are good for 2 years

Thursday, March 28, 2019 – 4:00 PM to 7:00 PM  
Wednesday, May 15, 2019 – 4:00 PM to 7:00 PM

**FIRST AID FOR COACHES INITIAL** - 12 Hours; certificates are good for 3 years

Monday, February 4, Tuesday, February 5, Monday, February 11, & Tuesday, February 12, 2019 – 4:30 PM to 7:30 PM  
Wednesday, June 12, Thursday, June 13, Wednesday, June 19, & Thursday, June 20, 2019 – 4:30 PM to 7:30 PM

**FIRST AID FOR COACHES REFRESHER** - 5.5 Hours; certificates are good for 3 years

Wednesday, February 6, and Thursday, February 7, 2019 – 4:30 PM to 7:30 PM  
Wednesday, June 5, and Thursday, June 6, 2019 – 4:30 PM to 7:30 PM

### PLEASE NOTE

**\*Schedule is subject to change.\*** Please refer to Frontline PD for the most up-to-date schedule.  
To register for a class, you must enroll using instructions on Frontline PD (formerly MyLearning Plan) website.

**\*Continuing Teacher Leader Education (CTLE) hours are not granted for this activity.\***

**\*\*\*No Frontline/MLP login?\*\*\***

If you do not have a Frontline PD login, please refer to enrollment instructions on how to create a free account (Note: You may already have a login if you are employed at a school district. Please check with your supervisor before creating a new account.)

**\*\*\*No internet access? Need help with registration?\*\*\***

If an individual needs to register for this course but does not have internet access, please contact School Improvement Services for assistance. [607 257-1551 ext. 1048](tel:6072571551) or [hbock@tstboces.org](mailto:hbock@tstboces.org)

Questions about course content/requirements? Please call [607 257-1551 ext. 6003](tel:6072571551)

We are available to come to your location for classes by special request.  
Contact Work Environment Health and Safety at (607) 257-1551 ext. 6003.

*Together we learn, lead, support and serve*

## Instructions to enroll in

### TST BOCES Work Environment Health and Safety Classes

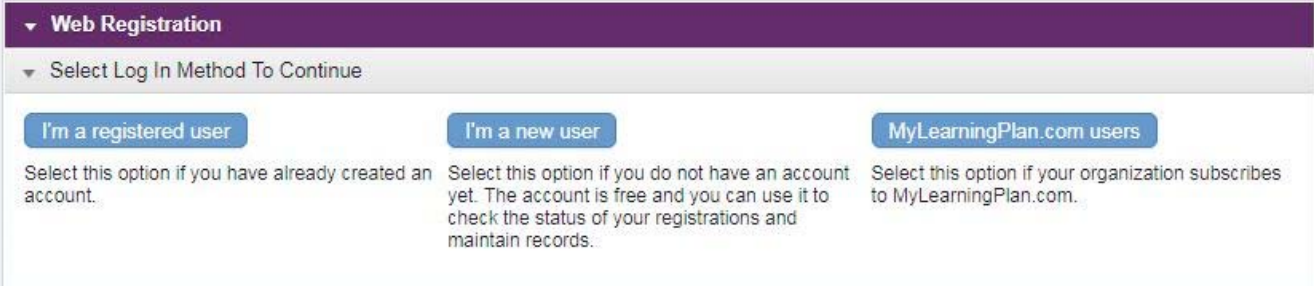
Please click on the link provided by MLP to begin enrollment process.

Scroll down the page and click on the enroll button.



Enroll

The next screen asks that you select a log in method.



▼ Web Registration

▼ Select Log In Method To Continue

I'm a registered user	I'm a new user	MyLearningPlan.com users
Select this option if you have already created an account.	Select this option if you do not have an account yet. The account is free and you can use it to check the status of your registrations and maintain records.	Select this option if your organization subscribes to MyLearningPlan.com.

- If you already have a personal account set up in Frontline Professional Growth, click “I’m a registered user”, (far left).
- If your organization already uses MLP and you have a login and password established, click on “MyLearningPlan.com users, (far right).

If you do not have an established account or an account through your organization, please click on the middle option “I’m a new user”, follow the screen prompts to enroll and write down your login and password.

Under “basic information” for District/Organization you may use “other” if there is nothing appropriate on the dropdown list, if requested information is not applicable please use other or n/a. Complete your account setup and save.

- Once you have set up your account please log off completely, and then click the link above to go back to the enrollment screen. This time when you click to enroll the system will again prompt you to choose a method of log in, this time choose “I’m a registered user”, enter your new login & password and move through the enrollment process.